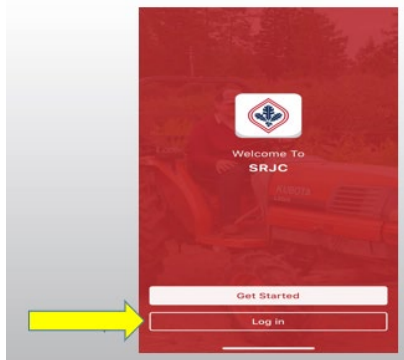


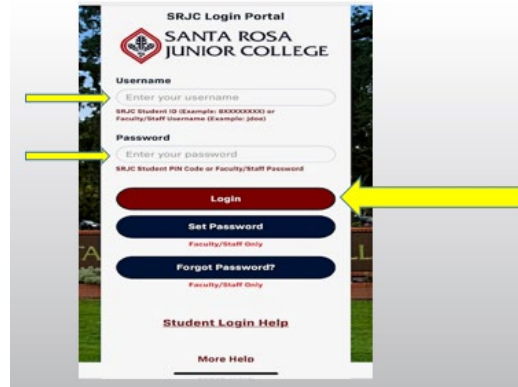
Como inscribirse en clases via mySRJCAApp

Necesitarás tu número de identificación estudiantil, tu contraseña y el número de sección de la clase o clases.

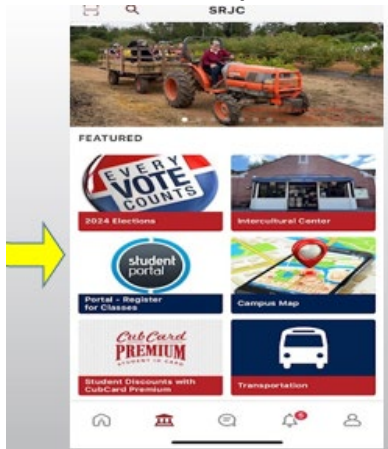
Abre mySRJCAApp en tu celular. Haz clic en **Log in**



Anote tu usuario (número de identificación de estudiante de 9 dígitos) y tu contraseña. A continuación, haz clic en **Log in**

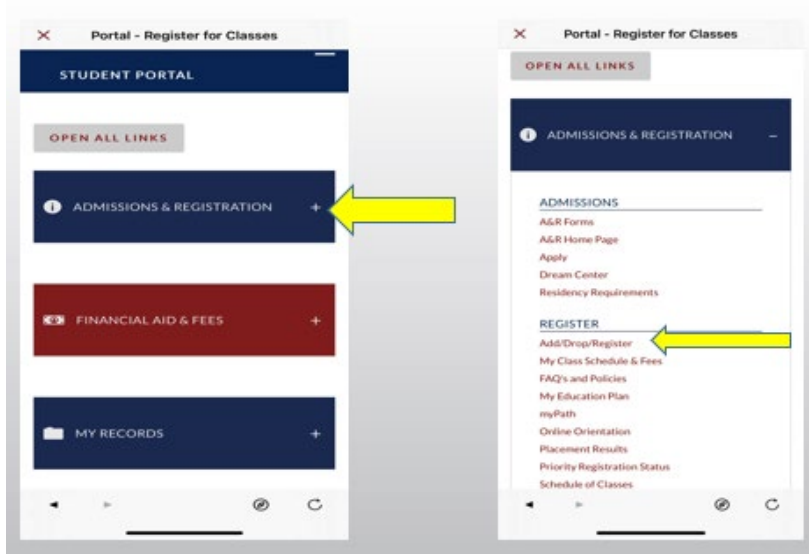


Haz clic en **student portal**



Haz clic en + (plus) junto al título azul **ADMISSIONS & RECORDS**.

A continuación, haz clic en **Add/Drop/Register**



Selecciona el semestre en el que deseas inscribirte. En caso que no sepas el número de sección de la clase en la que deseas inscribirte, haz clic en [Schedule of Classes](#) . (horario de clases)

The screenshot shows the SRJC-myCubby interface. At the top, it says "SANTA ROSA JUNIOR COLLEGE" and "SRJC-myCubby". Below that, it indicates the user is logged in. A navigation bar shows "Select Semester > Add/Drop > View Cart > Optional Services > Checkout > Receipt". The main content area has a heading "Select Semester" and a progress bar for "Step 1 of 6". Below the heading, it says "Please select a semester to make schedule changes." and lists several semesters with radio buttons: Spring 2025, Fall 2024, Summer 2024, Spring 2024, and Fall 2023. A yellow arrow points to the "Spring 2025" option. Below the list, it says "If you do not know the classes you want to register for, please browse the [Schedule of Classes](#) ." and another yellow arrow points to this link. On the left side, there is a vertical menu with various options like "New Student Portal", "Student Portal Home", "Apply", "Add/Drop/Register", "View Grades", "Purchase Optional Fees", "Pay Fees", "Check myCertificate progress", "Check myDegree progress", "Schedule of Classes", "FAQs and A&R Policies", "Contact Us", "CA Voter Registration", and "Make a Report".

En caso de que todavía no te toca inscribirte, verás un mensaje en rojo, así como tu fecha de inscripción.

The screenshot shows the SRJC-myCubby interface. At the top, it says "SANTA ROSA JUNIOR COLLEGE" and "SRJC-myCubby". Below that, it indicates the user is logged in. A navigation bar shows "Select Semester > Add/Drop > View Cart > Optional Services > Checkout > Receipt". The main content area has a heading "Select Semester" and a progress bar for "Step 1 of 6". Below the heading, there is a red error message: "You cannot register online at this time for the following reasons: It is currently not your priority time slot to register. Your priority time is: Your priority registration for the Spring 2025 semester begins Wednesday, December 4, 2024 at 7:00 a.m." Below the error message, it says "Please select a semester to make schedule changes." and lists several semesters with radio buttons: Spring 2025, Fall 2024, Summer 2024, Spring 2024, and Fall 2023. A yellow arrow points to the "Spring 2025" option. Below the list, it says "If you do not know the classes you want to register for, please browse the [Schedule of Classes](#) ." and another yellow arrow points to this link. On the left side, there is a vertical menu with various options like "New Student Portal", "Student Portal Home", "Apply", "Add/Drop/Register", "View Grades", "Purchase Optional Fees", "Pay Fees", "Check myCertificate progress", "Check myDegree progress", "Schedule of Classes", "FAQs and A&R Policies", "Contact Us", "CA Voter Registration", and "Make a Report".

Escribe el número de sección de 4 dígitos de la clase en la que deseas inscribirte. A continuación, haz clic en **Add to Cart**

The screenshot shows the SRJC-myCubby interface. At the top, it says "SANTA ROSA JUNIOR COLLEGE" and "SRJC-myCubby". Below that, it indicates the user is logged in. A navigation bar shows "Fall 2024 > Add/Drop > View Cart > Optional Services > Checkout > Receipt". The main content area has a heading "Add/Drop" and a progress bar for "Step 2 of 6". Below the heading, it says "If you know the section number you want to register for, enter it into the box provided. If not, please browse the [Schedule of Classes](#)". Below this, there is a form with a label "Enter Section Number", a text input field, and an "Add to Cart" button. A yellow arrow points to the "Add to Cart" button. Below the form, it says "You are not currently enrolled in any classes." and "There are currently no classes in your cart." On the left side, there is a vertical menu with various options like "New Student Portal", "Student Portal Home", "Apply", "Add/Drop/Register", "View Grades", "Purchase Optional Fees", "Pay Fees", "Check myCertificate progress", and "Check myDegree progress".

Si deseas añadir más clases a tu horario, haz clic en **More Schedule Changes**. De lo contrario, haz clic en **Proceed to Checkout**.

SANTA ROSA JUNIOR COLLEGE
SRJC-myCubby
 Currently logged in as: [redacted]

Fall 2024 > Add/Drop > View Cart > Optional Services > Checkout > Receipt

Schedule Changes NOT Complete
 Step 3 of 6

The following schedule changes are currently in your cart. You are not officially enrolled in/dropped from these courses until you checkout.

Sect	Course	Status	Days	Hours	Instructor	Location	Units	P/NP	Dates	Remove
1847	EMLS 713CP	Add	TTh	8-45am-12:00pm	Loheyde K	SRC692 Portables, Roseland	0.00		10/15-12/10	

No optional fees in your cart.

Schedule changes will remain in your cart for one hour and will be automatically removed from your cart if you have not finalized your schedule changes.

During your initial registration, you must visit the optional services screen prior to finalizing your schedule changes.

[More Schedule Changes](#) [Proceed to Checkout](#)

Para completar tu inscripción en las clases, haz clic en **Finalize Schedule Changes**

SANTA ROSA JUNIOR COLLEGE
SRJC-myCubby
 Currently logged in as: [redacted]

Fall 2024 > Add/Drop > View Cart > Optional Services > Checkout > Receipt

Schedule Changes NOT Complete
 Step 5 of 6

The following schedule changes are currently in your cart. You are not officially enrolled in/dropped from these courses until you finalize your schedule changes.

Please scroll down to complete the checkout process.

Sect	Course	Status	Days	Hours	Instructor	Location	Units	P/NP	Dates	Remove
1847	EMLS 713CP	Add	TTh	8-45am-12:00pm	Loheyde K	SRC692 Portables, Roseland	0.00		10/15-12/10	

The following fees will be charged for this transaction:

	Fee Description	Amount	Amount Waived	Paid by Outside Agency	Paid from Refund	Balance Due
<input type="checkbox"/>	Waive Student Representation Fee	\$2.00	\$2.00			
<input type="checkbox"/>	Health Services Fee	\$26.00				
	Total Amount Due:					\$0.00

The \$2 Student Representation Fee collected shall be expended to provide support for students or representatives who may be stating their positions and viewpoints before city, county, and district government, and before offices and agencies of the state and federal government.

You may decline to pay the \$2 student representation fee which supports local and statewide community college student advocacy organizations by clicking the 'Waive' button above.

There are no fees due for this transaction.

You are not officially enrolled/dropped until you click the 'Finalize Schedule Changes' button.

Upon clicking 'Finalize Schedule Changes', you will be officially enrolled in/dropped from the above classes and subject to all Admission & Records registration policies.

[Finalize Schedule Changes](#) [Purchase Optional Services](#) [More Schedule Changes](#)

Haz clic en **Logoff**. Has finalizado tu inscripción en las clases con éxito y recibirás un recibo a tu dirección de correo electrónico.

SANTA ROSA JUNIOR COLLEGE
SRJC-myCubby
 Currently logged in as: [redacted]

Fall 2024 > Add/Drop > View Cart > Optional Services > Checkout > Receipt

Schedule Changes Complete
 Step 6 of 6

The following schedule changes were made to your schedule:

Semester	Section	Course Title	Status	Days	Hours	Instructor	Location	Units	Unique ID
Fall 2024	1847	EMLS 713CP	Add	TTh	8-45am-12:00pm	Loheyde K	SRC692 Portables, Roseland	0.00	13219020

Summary of Charges on 11/5/2024 at 12:11 PM

Fee Description	Amount	Paid	Refunded	Waived	Paid by Sponsor	Paid by Financial Aid	Balance Due
Health Services	\$26.00			\$26.00			\$0.00
Stdnt Representation	\$2.00			\$2.00			\$0.00
Total Amount Paid:	\$28.00						\$0.00

A registration receipt has been sent to your email address on file.

[Pay My Fees](#) [Buy My Books](#) [View Class Schedule](#) [Purchase Optional Services](#)

Please click on the 'View Class Schedule' button to review your registration and ensure that you are officially enrolled in all classes. It is also important to check the 'Location' of each of your classes to be certain of your class location as SRJC has many campuses and centers located throughout Sonoma County.