

Steps to find your priority registration date

Through your Student Portal on the Santa Rosa Junior College webpage. You will need your

- SRJC Student Identification Number (SID # - 9 digits)
- SRJC password (Pin Code)

STEP 1: Open a web browser (i.e. Google) and go to www.santarosa.edu, click on **LOGIN** and select **Student Portal**– or go directly to [Student Portal Login](#)



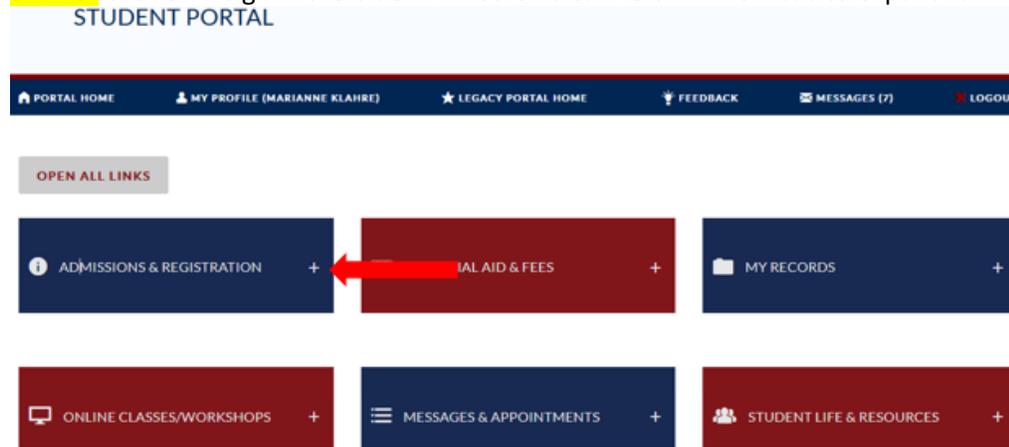
STEP 2: Enter your **Username:** 9 digits Student Identification Number (SID#)
Enter your **Password** (PIN). Then click on **Login**.

A screenshot of the "SRJC Login Portal" page. The page has a dark red header with the text "SRJC Login Portal" in white. Below the header is a form with two input fields: "Username" and "Password". The "Username" field contains the letter "E" and has a red arrow pointing to it. Below the "Username" field is the text "SRJC Student ID (Example: 8XXXXXXXX) or Faculty/Staff Username (Example: jdoe)". The "Password" field is empty and has a red arrow pointing to it. Below the "Password" field is the text "SRJC Student PIN Code or Faculty/Staff Password". To the right of the form is the Santa Rosa Junior College logo and name. Below the logo is a button labeled "Student Login Help" with a blue hatched background. At the bottom of the form are three buttons: "Login" (dark red), "Reset Password" (dark blue), and "Forgot Password?" (dark blue). Below the "Reset Password" and "Forgot Password?" buttons is the text "Faculty/Staff Only" and "More Help". A red arrow points up to the "Login" button.

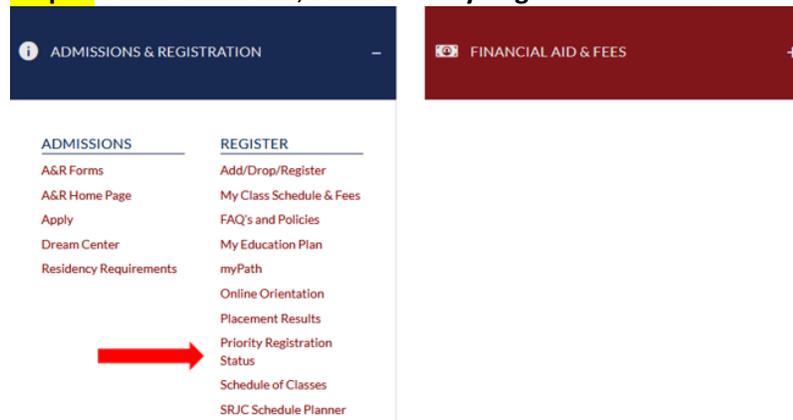
*If it is the very first time you log in to your student portal, enter your 8-digit birth date (MMDDYYYY without spaces – 2 for the month, 2 for the day, 4 for the year – i.e. June 20, 1993 = 06201993) as your temporary password. The system will then prompt you to enter a new password with at least 8 characters.

* If you forgot your Username or Password, click on **Student Login Help** on the right side to request your Student ID number or Password. The information (Password or Pin) will be sent to your email address that SRJC has on file for you.

STEP 3: Click on + sign in the blue ADMISSIONS & REGISTRATION tab to expand it.



Step 4: Under REGISTER, select Priority Registration Status



Step 5: Select the correct semester (i.e. Fall 2025). Under **Priority date/Time**, you will find your priority registration date, the date when you can register for a class.

