## Steps to find your priority registration date

Through your Student Portal on the Santa Rosa Junior College webpage. You will need your

- SRJC Student Identification Number (SID # 9 digits)
- SRJC password (Pin Code)

**STEP 1:** Open a web browser (i.e. Google) and go to <u>www.santarosa.edu</u>, click on **LOGIN** and select **Student Portal** or go directly to <u>Student Portal Login</u>

STUDENTS	FACULTY/STAFF	COMMUNITY	A-Z	IT SUPPORT	LOCATIO	NS LOGIN	APPLY NOW	
SANTA ROSA JUNIOR COLLEGE					-	Student Portal Canvas Financial Ald myPath Employee Portal Faculty Portal	٩	
ABOUT SRJC	ADMISSIONS	FINANCIAL AID	ACADEMICS	STUDENT SUPPORT	CAMP	Outlook Web App Zoom	CCREDITATION	

STEP 2: Enter your Username: 9 digits Student Identification Number (SID#) Enter your Password (PIN). Then click on Login.



\*If it is the very first time you log in to your student portal, enter your 8-digit birth date (MMDDYYYY without spaces – 2 for the month, 2 for the day, 4 for the year – i.e. June 20, 1993 = 06201993) as your temporary password. The system will then prompt you to enter a new password with at least 8 characters.

\* **If you forgot your Username or Password**, click on **Student Login Help** on the right side to request your Student ID number or Password. The information (Password or Pin) will be sent to your email address that SRJC has on file for you.

STEP 3: Click on + sign in the blue ADMISSIONS & REGISTRATION tab to expand it. STUDENT PORTAL

PORTAL HOME	L MY PROFILE (MARIANNE KLAHRE)	) 🛨 LEGACY PORTAL HOME	¥ FEEDBACK	蚕 MESSAGES (7)	H LOGOUT
OPEN ALL LINKS					
(i) ADMISSIONS &	registration +	IAL AID & FEES	+ 🖿 M	Y RECORDS	+
	es/workshops +	E MESSAGES & APPOINTMENTS	+ 🗥 st	UDENT LIFE & RESOURCES	+

## Step 4: Under REGISTER, select Priority Registration Status

ADMISSIONS & REGIS	
ADMISSIONS	REGISTER
A&R Forms	Add/Drop/Register
A&R Home Page	My Class Schedule & Fees
Apply	FAQ's and Policies
Dream Center	My Education Plan
Residency Requirements	myPath
	Online Orientation
	Placement Results
	Priority Registration
	Schedule of Classes
	SRJC Schedule Planner

**Step 5**: Select the correct semester (i.e. Fall 2025). Under **Priority date/Time**, you will find your priority registration date, the date when you can register for a class.

PRIORITY REGISTRATION STATUS						
● Spring 2024 ○ Fall 2023 ○	) Summer 2023					
Registration Priority Important Information:						
Only units earned (completed and/or in-progress) at Santa Rosa Junior College will be used to determine a student's registration priority level. Units transferred to SRJC, including Advanced Placement (AP) units, WILL NOT be used when determining a student's priority.						
Please consult the Priority Registrat	tion FAQ for details.					
Priority Level:	5					
Priority Date/Time:	Your priority registration for the Spring 2024 semester begins Wednesda . December 6, 2023 at 7:00 a.m.					
Enroll Status:	Continuing Student					
Units Completed /	0.00					
Degree Applicable Units:	0.00					
Placement	R					
Orientation						
Education Plan						
Good Standing						
Program of Study						
Early Bird						